

The Yorkville Writing Group (YWG) was established in 2015 by Lisa Macaione, M.A., and Shelley Augustine, Director at the Yorkville Public Library. It is facilitated by Lisa Macaione. To be placed on the email list, please contact Mike Curtis, Director of Adult Services at mcurtis@yorkville.lib.il.us.

When: 4^{th} Tuesday of every month, 7:00 p.m. -8:30 p.m. Depending on circumstances, meetings may be held in person, through Zoom, or as a combination of both.

Submission Process: A week before a meeting, the facilitator will send out an email to members regarding writing submissions. If a writer has a submission for the group, it can be sent out as an email attachment to group members at that time. This way, members will have submissions in advance, allowing more time for discussion in the meeting.

Submission Format: 12-pt font, double-spaced. The document should include the following: <u>Your name</u>, the title of the piece, the genre of the piece, word count, and page numbers. A short synopsis should also be included for an ongoing work. Manuscripts should be edited to the best of the writer's ability prior to submission.

For works less than 500 words, members will do a close reading, meaning they will respond in detail.

Works between 500-3000 words require focused feedback of the writer's choice. The writer can request group members to read longer works for one or two of the following suggested areas:

- Structure
- Setting
- Voice/Point of View
- Style or Tone
- Story or Plot
- Imagery
- Showing vs. Telling
- Genre specifics (e.g. rhythm in poetry, pacing in fiction).
- Theme
- Characterization
- Dialogue
- Mechanics: Grammar, Spelling, Punctuation

Members should print, read, and record their notes on the draft in advance and sign their name on it. In the meeting, the drafts will be handed back to the writer after the discussion. If meeting online, email your notes directly to the author.

Meetings will consist of:

- Announcements
- Readings (bring something you've read to share)
- Guest speakers (on occasion)
- Submission discussions, with allotted timekeeping
- Writing exercises, if time allows

Guidelines:

- 1. Authors retain the rights to their original works.
- 2. Be prepared.
- 3. Everyone should participate.
- 4. Be positive first.
- 5. Provide constructive criticism.
- 6. Don't be judgmental. Critique the writing, not the writer.
- 7. Have fun!