

APPROVED W/CORRECTIONS 11/10/25

Yorkville Public Library Board of Trustees Meeting Monday, October 13, 2025 7:00pm 902 Game Farm Road – Michelle Pfister Meeting Room

The Library Board of Trustees meeting was called to order at 7:00pm by President Theron Garcia, roll was called and a quorum was established.

Roll Call:

Jason Hedman-yes, Keri Pesola-yes, Jackie Milschewski-yes, Wendy Gatz-yes, Ryan Forristall-yes, Theron Garcia-yes, Sharon Mix-yes, Valerie Burd-yes

Absent: Tara Schumacher

Others Present:

Director of Adult Services Mike Curtis, Friends of the Library President Kathi Bell

Recognition of Visitors: Ms. Garcia recognized staff and guest.

Amendments to the Agenda: None

Presentations: None

Minutes: September 8, 2025

Motion by Ms. Garcia and second by Ms. Milschewski, to approve the minutes as presented. Roll call: Hedman-yes, Pesola-yes, Milschewski-yes, Gatz-yes, Forristall-yes, Garcia-yes, Mix-yes, Burd-yes. Carried 8-0.

Correspondence: None

Public Comment: None

Friends of the Library Report:

Ms. Bell summarized the Friends of the Library activities. She reported on revenues and expenses and said there is a balance of \$18,152.87 which does not include encumbered funds. The fundraising apparel sales is still ongoing and other colors will be available in the spring. The new website is functional. A restaurant fundraiser is being hosted today at Maciano's Pizza and the Friends will receive 20% of their sales for the entire day. A group of Friends will be attending the Halloween trivia night and will provide the snacks. A free-will donation box will be purchased and placed at Friends-sponsored adult events, following requests on how to make donations. The Friends also held a discussion pertaining to the mini-golf fundraiser. Many members felt it should be held again if a chairperson can be found and this will be discussed at their November meeting. Their requirement is that the Chairperson needs to be a Friends member.

Staff Comment: None

Report of the Treasurer:**Financial Statement & Payment of Bills**

Treasurer Milschewski reported on some of the large expenses for the month including \$20,274 for the meeting room chairs paid for with \$15,000 from the gifts and memorial fund and \$5,000 from the Friends of the Library. Also, \$176 in mileage was paid to staff members who attended PUG Day, PrairieCat fees were \$6,000, a repair to the handicapped entrance was \$2,000 and \$28,000 was for light replacement.

Payment of Bills

Ms. Milschewski entertained a motion to approve the bill list as presented and Ms. Garcia seconded.

\$ 72,297.76 Accounts Payable

\$ 45,666.77 Payroll

\$117,964.53 Total

Roll call: Pesola-yes, Milschewski-yes, Gatz-yes, Forristall-yes, Garcia-yes, Mix-yes, Burd-yes, Hedman-yes. Carried 8-0.

Report of the Library Director:

Mike Curtis presented the Director report:

1. The PrairieCat mobile app is functional and is more user friendly, has added features and patrons can reserve a book with the app. It also links to social media.
2. A PUG Day staff photo is included in the report. The event was great for team-building and there was also a focus on mental health.
3. The library closed early on Homecoming Day which proved to be beneficial since library parking lot access was not available then.
4. The Eagle Scout mini-food pantry project should be completed in January or February.
5. New meeting room chairs are coming October 15.

City Council Liaison: None

Standing Committees: None

Unfinished Business: None

New Business:**Approve 2026 Holiday Closings & Board Meeting Dates**

The 2026 meeting dates and holidays were approved on a motion by Ms. Garcia and second by Mr. Hedman.

Roll call: Garcia-yes, Mix-yes, Burd-yes, Hedman-yes, Pesola-yes, Milschewski-yes, Gatz-yes, Forristall-yes.

Carried 8-0.

Tax Levy Discussion/Approval

Treasurer Milschewski presented the 3 options and said the Exhibit A option would allow the library to levy the maximum amount allowed by law and this is what the library has done in the past. She recommended this option and said that amount would be \$1,538,123. Ms. Milschewski made a motion to apply Exhibit A to allow the maximum amount allowed by law and Ms. Garcia seconded the motion. Roll call: Mix-yes, Burd-yes, Hedman-yes, Pesola-yes, Milschewski-yes, Gatz-yes, Forristall-yes, Garcia-yes. Carried 8-0.

Executive Session: None

New Business cont.

Adjournment:

There was no further business and Ms. Garcia moved to adjourn at 7:21pm.

Minutes respectfully submitted by
Marlys Young, Minute Taker