APPROVED 11/9/26

Yorkville Public Library

Board of Trustees
Monday, October 12, 2026 7:00pm
902 Game Farm Road – Michelle Pfister Meeting Room

The Library Board of Trustees meeting was called to order at 7:00pm by Vice-President Keri Pesola, roll was called and a quorum was established.

Roll Call:
Sharon Mix-yes, Tara Schumacher-yes, Keri Pesola-yes, Jackie Milschewski-yes, Wendy Gatz-yes

Absent: Jason Hedman, Ryan Forristall, Theron Garcia

Others Present:
Library Director Shelley Augustine, Friends of the Library Kathi Bell, City Council Liaison Craig Soling

Recognition of Visitors: Ms. Pesola recognized staff and guests

Amendments to the Agenda: None

Presentations: None

Minutes: September 14, 2026 Board of Trustees
Motion by Ms. Pesola and second by Ms. Schumacher, to approve the minutes as presented. Roll call: Schumacher-yes, Pesola-yes, Milschewski-yes, Gatz-yes, Mix-yes. Carried 5-0.

Correspondence: None

Public Comment: None

Friends of the Library Report:
Ms. Bell said the Friends of the Library met this morning and she shared the treasurer's report with a balance of $42,659. The Friends wish to be good stewards of the money and they will explore ways to make it grow rather than just keeping it in a checking account. The Board of Directors will meet in 2 weeks and they will discuss options. The Ad Hoc committee met to discuss disposal of unsold books from the used book sale. They considered offering some books free, donating to charitable organizations and offering some picture books free in December. They feel that would be a good PR move and the members agreed. Ms. Bell and Ms. Somerlot will visit the high school to recruit volunteers for the upcoming murder mystery. The group also voted to approve the purchase of 3 more sturdy tables for the used book sale and a collapsible wagon for art classes. The next Dine to Donate will be November 2 at Maciano's. The Friends will participate in the Trivia Night and will also provide refreshments.

Staff Comment: None

Report of the Treasurer:
Financial Statement & Payment of Bills
Treasurer Milschewski made a motion to approve the bill list as presented, seconded by Ms. Schumacher.

Payment of Bills

$24,338.70	Accounts Payable
$51,658.65	Payroll
$75,997.35	**Total**

Roll call: Milschewski-yes, Gatz-yes, Mix-yes, Schumacher-yes, Pesola-yes. Carried 5-0.

Report of the Library Director:

Director Augustine reported the following:

1. Pictures of the craft exchange are included in the packet. About 120 people attended. Staff chose remaining items for their projects and the rest was donated to Caring Hands.
2. Two new programs are scheduled including a floor yoga program.
3. Halloween costume exchange held and well-received.
4. Family Friendly Halloween Trivia to be held and library will participate in Biz Boo again.
5. Hix Brothers ukulele band will perform on October 17.
6. On-boarding with new IT company will be held over a 4-day period. Director has been sharing reports about this with Board member Hedman. IT has implemented 2-factor authentication process for server, a review of completed projects was done, they provided quote for 8 new computers and additional quotes will be obtained from another vendor. Proofpoint software was installed to detect suspicious emails. Replacement drivers were found for a back up server that will be built. The tech working on the on-boarding moved to another business.
7. Had staff in-service day, BKFD trained on fire extinguisher use, attended virtual session with PrairieCat, learned tips and tricks on mobile apps, had walking safety tour of building, reviewed emergency disaster plan.
8. Will host a coffee for 3 school board members to discuss referendum and answer questions.
9. State Records Archivist will be coming to meet with Director.
10. Will have meeting with space planner.
11. Elevator repairs were made and it was recommended the rollers be replaced. A quote will be given and the elevator may be out of service for a day.

City Council Liaison:

Alderman Soling reported on the Cyrus 1 data center and he said the other 2 proposed, are on hold. The sale of the property for the other 2 has not been finalized yet. He noted the utility tax abatements were waived by Cyrus 1, from which the city will benefit. The cannabis dispensary will be on the City Council agenda at the October 13 meeting. Alderman Soling said he had toured a cannabis facility in Naperville and was very impressed with the high security, cleanliness and the general operation.

Standing Committees: None

Unfinished Business: None

New Business:

Review Illinois Public Library Standards: Marketing & Promotions, Advocacy & Community Engagement, Information Services, Programming

Director Augustine reviewed each of these topics and shared the rating of each standard along with the steps being taken for improvement.

Annual Tax Levy Discussion/Approval

Exhibit A: Treasurer Milschewski said City Finance Director Rob Fredrickson sent an email along with the various exhibits to explain the tax levy. He stated the library could levy an additional $51,200 of property tax under PTELL which includes new construction increment of $20,486 and $30,536 of inflationary CPI. This would increase the currently collected amount of $1,130,947 to $1,181,968 for next year.

Exhibit B would increase the taxes about $3 per resident.

Exhibit C would allow the library to levy only new construction increment of $20,486 which would total $1,151,433. The city will likely levy the new construction only.

Another scenario would be to levy the maximum allowed which is $1,637,702 at a rate of 15 cents per $100 EAV. If the library levied this amount, it would be reduced by the county once PTELL is applied, similar to Exhibit B where new construction and inflationary is used.

There were brief comments by Board members and Mr. Soling commented that the city will adopt the new construction only. Ms. Milschewski commented that if building declines, approving the "new construction only" would not be beneficial for the library.

A motion was made by Ms. Milschewski to approve the tax levy in the amount of $1,637,702 at the rate of 15 cents of $100 EAV. Ms. Mix seconded the motion. Roll call: Gatz-yes, Mix-yes, Schumacher-yes, Pesola-yes, Milschewski-yes. Carried 5-0.

Approve 2027 Holiday Closings & Board Meeting Dates

Ms. Augustine noted July 4th is on a Sunday and the city and library will observe it on Saturday, July 3. Christmas and New Year's Day fall on Saturday and the library will be closed those days. Full-time staff will take a flex day. A motion was made by Ms. Pesola, seconded by Ms. Milschewski, to approve the closures as presented. Roll call: Mix-yes, Schumacher-yes, Pesola-yes, Milschewski-yes, Gatz-yes. Carried 5-0.

Other: None

Executive Session: None

New Business cont. None

Adjournment:

There was no further business and Ms. Pesola moved to adjourn the meeting, seconded by Ms. Schumacher and Ms. Milschewski, simultaneously. Roll call: Milschewski-yes, Gatz-yes, Mix-yes, Schumacher-yes, Pesola-yes. Carried 5-0.

Adjourned 7:45pm.

Minutes respectfully submitted by
Marlys Young, Minute Taker